THE POLYTECHNIC OF NORTH LONDON

Memorandum

From: Miss J Hopkinson **Date:** 27 July 1988

To:

Director	(Chair)
Ms D Urwin	(Deputy Director with responsibility for research)
Dr S Peace	(CESSA)
Dr L I B Haines	(Head of Department of Applied Chemistry and Life Science)
Dr R H Bryant	(Dean of Environment Chair of Working Party on Research/Study Centres)

Following the Academic Board's recent discussion of recommendations of the APC/ASC Working Party on the monitoring of research/study centres (copy minute enclosed), the Director was authorised to establish a further working party to consider the designation of research centres. You are hereby invited to serve on such a working party.

To consider and recommend to the Academic Board procedures for

i) the definition of research units and criteria for their designation

ii) the accountability of a research unit to the Polytechnic and the means by which management authority is exercised by the Polytechnic, including the relationship between a research unit and the department/faculty within which it is located

iii) criteria for the allocation of financial support and avaliability of baseline funding for research units/centres

iv) the regular review of research units in accordance with agreed performance indicators.

It is anticipated that the working party will report to the Academic Board in November next. Please let me know if you are willing to serve.

Minutes of the hundredth and fifth meeting held on 29 June 1988

Academic Planning Committee (ACB 105/3)

105.10 The Board received the report of the joint APC/ASC Working Party on Research/Study Centres. It agreed to adopt the following procedure for the monitoring of research/study centres

i) all research/study centres to be subject to annual monitoring

ii) faculties to have initial responsibility for monitoring and to identify the most appropriate forum for consideration of monitoring reports (probably the faculty research and staff development committee)

iii) each centre to produce an annual report, to an agreed format, to be accepted formally by ACB through the committee structure (via the faculty research committee and RDO to faculty boards, and ASC/APC as appropriate).

105.11 The Board was advised that the Working Party had recommended that a further Working Party be established to consider criteria for the designation and recognition of research/study centres. APC had agreed that this was of crucial importance, having as it did implications for both academic planning and standards; it would also answer the question as to the outcome of the monitoring process, which would have implications for continued designation. ACB agreed that such a Working Party be established, and authorised the Chair to determine membership and terms of reference.