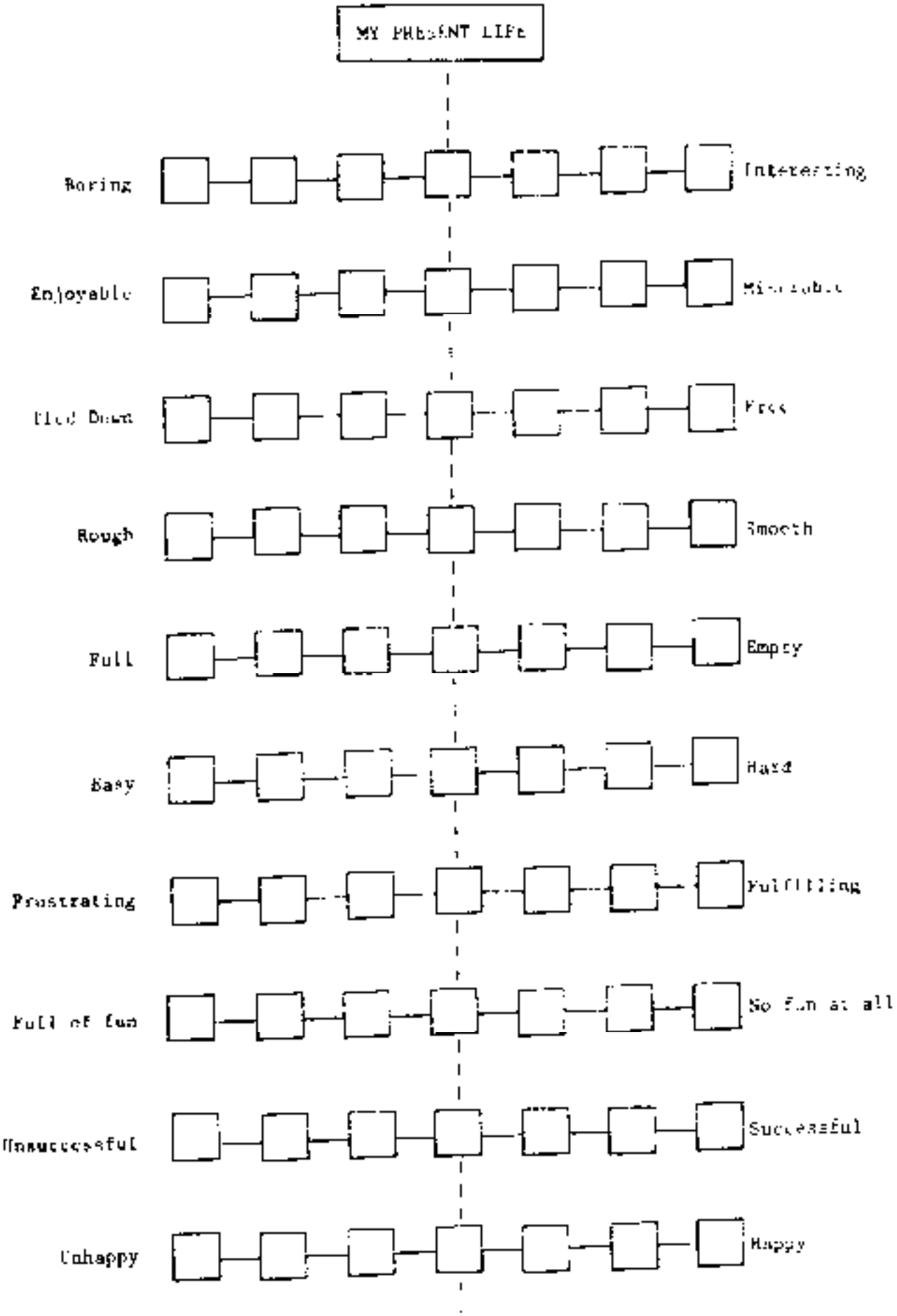Please put a tick ✓ in whichever box applies to each line